

Student New Chromebook Take Home Plan

I have read and acknowledged the care and handling of the **Washington Unified School District 1:1 Chromebook Initiative**. I am aware that we are responsible for the chromebook and habitual negligence to the handling and care of the chromebooks may result in covering any costs of the repair and/or use a district “loaner” chromebook for use.



Care and Handling

Please handle and care for the chromebook as if it were your own. The chromebook will follow the student for at least 4 years. If there is any damage or breakage to the chromebook, please contact your school’s office about repair. Habitual negligence in handling and care of the chromebooks may result in repair charges and/or the use of a district “loaner” chromebooks for future use.

Chromebook Care

- *No food or drink allowed near your Chromebook.*
- *Insert cords, cables, and removable storage devices into the Chromebook with care.*
- *Never carry your Chromebook while the screen is open.*
- *Never shove your Chromebook into a locker or wedge it into a book bag as this could break the screen.*
- *Refrain from leaning on or placing heavy items on top of the Chromebook*
- *Do not place anything on the keyboard before closing the lid (e.g. pens, pencils, notebooks).*

Cleaning your Chromebook

- *Clean the screen with a soft, dry antistatic, or microfiber cloth.*
- *Do not use window cleaner or any type of liquid on the Chromebook.*
- *You can use packaged pre-moistened eyeglass lens cleaning tissues to clean the screen.*

<u>Student Last and First Name:</u>	
<u>Student Signature</u>	
<u>Student ID</u>	<u>Grade:</u>
<u>Parent First and Last Name (Nombre y apellido de padre):</u>	
<u>Phone Number:</u>	
<u>Parent Signature (firma):</u>	<u>Date:</u>
<u>Office Use Only:</u>	
<u>Chromebook Asset Number:</u>	<u>Checked Out By:</u>